

Planetrehab 2.200 Release Note

September 18th, 2011

Planetrehab Documentation Interface

We have implemented a new documentation interface that will make entering data for external (formatted) notes easier and quicker. The new interface eliminates the user from having to deal with insertion commands (i.e. ##s-apaw##{ }##e-apaw##) that often clutter more complicated templates. Now, the end user will simply click on the line they need to fill in with data.

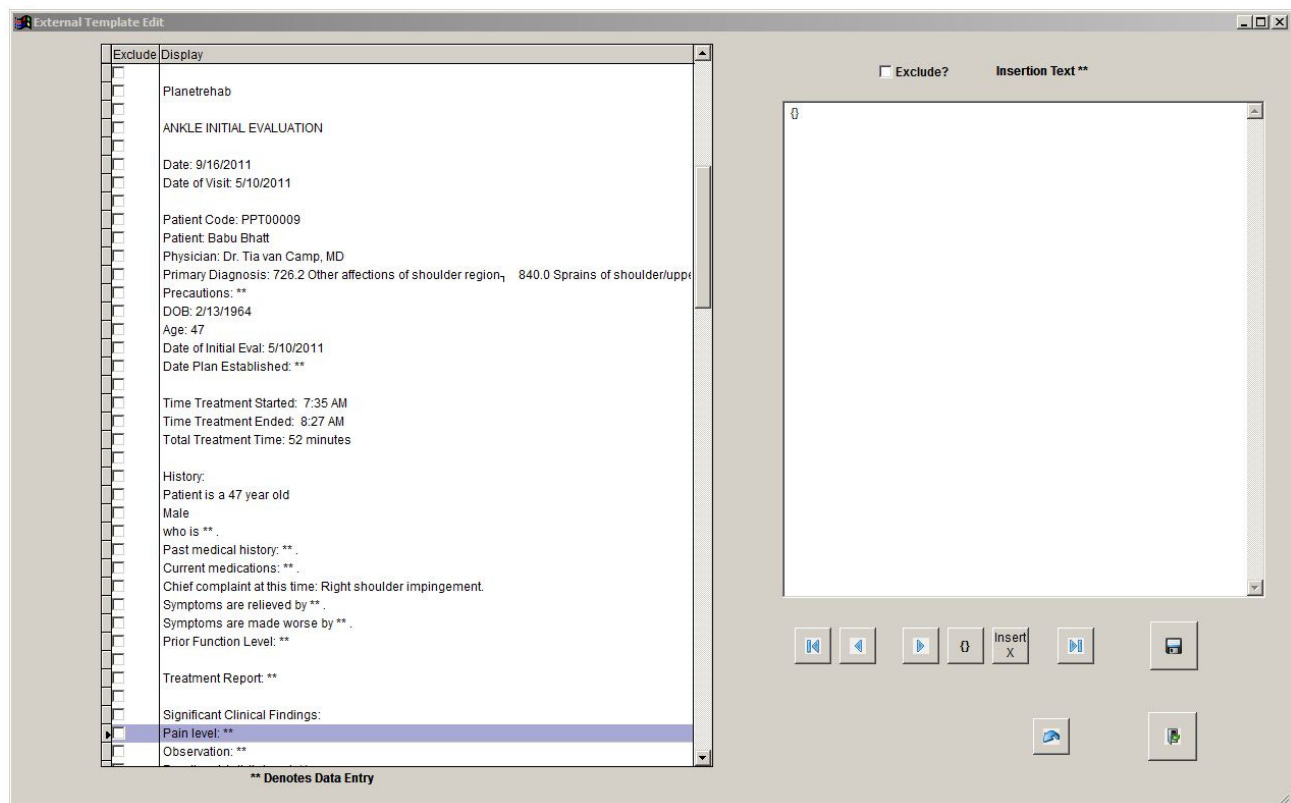
The new interface will work with your existing templates and is very easy to use. In fact, there aren't many instructions to relay because it is so easy to use.

Users will search for and create their notes as they have always done. The only change is how the data is entered. The new interface will not affect your internal (unformatted) notes. Usually, the internal notes are used for daily notes. You will continue to do your internal (unformatted) notes the same way.

Using the New Interface

Create a note as you normally would (Notes Tab>New Button>Describe Your Note>Set the Body Area and Type Filters>Drag and Drop the template you want to use into the Providers Note Field).

Click on the Edit Button and the new interface will appear. Notice the column on the left contains the body of the note. The note is broken down into lines. Some lines are strictly informational and cannot be edited (i.e. section titles) and other lines are editable. The lines that are editable are marked with **. Click on any line that has ** and you will be able to enter data into the data entry box on the right (the box will be white). To enter data, simply type into the data entry box. If the box is grey, then that line is strictly informational and cannot be edited.



We still employ the {} function to indicate where you should type. If no {} exists, do not panic or be confused; you can still type data and it will be placed in the correct spot on the finished note. And if you want to delete the {}, you can do so as it will not affect the printed note.

There are some important buttons below the edit box that are very helpful.

	Selects the first line of the note.
	Selects the previous line in the note.
	Selects the next line in the note. You can use the F3 button on your computer as a shortcut.
	Finds the next {} in the data entry box and places the cursor where you need to type. You can use the F4 button on your computer as a shortcut.
	Places an X into the data entry box. You can use the F5 button on your computer as a shortcut.
	Selects the last line of the note.
	Saves the note.
	Will undo any changes made since starting the note. Any changes made since starting the note will be lost.
	Exits the note edit screen.

If you use the keyboard shortcuts, you can navigate through the note without having to use your mouse. Click F3 to get to the next line. Click F4 and your cursor will be placed in the correct spot to type and start typing. Click F5 if you want to insert an X (for example, if you are checking off items in a list). Click F3 again to go to the next line.

We have also designed the Exclude Option . If you do not want to include a line in the printed note, you can click the Exclude Box and that line will not be included in the printed note. You can also delete any data that is in the data entry box and it will not appear in the printed note.